

SPRUCE POINT, INC.

P. O. Box 731923, Ormond Beach, FL 32173

Phone: (386) 281-3424

Annual
12/19/24

The Annual Meeting of the Membership of Spruce Point, Inc. was held on Thursday, December 19, 2024 at 105 Silver Fern Court, Port Orange, FL without a quorum of members represented in person or by proxy. President Meg Ramstad called the meeting to order at 4:15 p.m.

OWNERS PRESENT: Meg Ramstad, Susie Holmes, Suzy Engel, and Jeff Dove

The following owners volunteered to serve on the Board of Directors for 2025 and to serve as the following officers:

President:	Meg Ramstad
Secretary:	Jeff Dove
Vice President / Treasurer:	Susie Holmes

MINUTES: The reading of the minutes of the December 14, 2023 Budget Meeting and Annual Meeting were waived and adopted as presented by a motion made by Susie Holmes, seconded by Jeff Dove and carried unanimously.

FINANCIAL REPORT: The Financial Reports for the year ending September 30, 2024 were reviewed and accepted as presented.

There being no further business to come before the membership the meeting was adjourned.

Minutes taken by:

Amanda L. Baker, Asst. Secretary, Asst. Treasurer, Community Association Manager.

SPRUCE POINT, INC.

P.O. BOX 731923, ORMOND BEACH, FL 32173

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FIRST NOTICE OF ELECTION and ANNUAL MEETING OF THE MEMBERSHIP

NOTICE IS HEREBY GIVEN that the election to fill three (3) vacancies on the Board of Directors of Spruce Point, Inc., for a one (1) year term will be held at the Annual Meeting of the Membership scheduled at the following date, time and place:

DATE: THURSDAY, DECEMBER 19, 2024

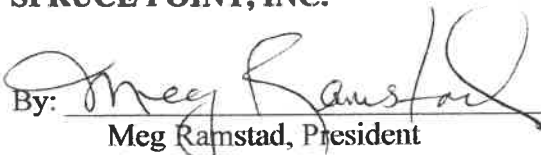
TIME: 4:30 P.M.

**PLACE: PRESIDENT MEG RAMSTAD
105 SILVER FERN COURT
PORT ORANGE FL 32128**

The enclosed **NOTICE OF CANDIDACY** form must be signed and returned on or before **November 8, 2024** by the unit owner **desiring to be a candidate** for election to the Board of Directors. If you do volunteer to be a candidate and return your Notice of Candidacy, a Candidate Information Sheet is also enclosed in the event you wish to complete it and have it included in the Second Notice of Election and Annual Meeting that will be mailed to all owners on November 19, 2024. **Please consider donating some time in 2025 to YOUR Association and volunteer to serve on the Board of Directors.**

DATED AND MAILED: OCTOBER 18, 2024

SPRUCE POINT, INC.

By: 
Meg Ramstad, President

SPRUCE POINT, INC.
ELECTION AND ANNUAL MEETING OF THE MEMBERSHIP
THURSDAY, DECEMBER 19, 2024

***PLEASE DO NOT SIGN AND RETURN THIS FORM UNLESS YOU
WISH TO SERVE ON THE BOARD OF DIRECTORS FOR
SPRUCE POINT, INC.***

NOTICE OF CANDIDACY

I, _____, do hereby request that my name be placed
Type or Print Name
on the ballot for election to the Board of Directors of Spruce Point, Inc. scheduled
for 4:30 P.M., Thursday, December 19, 2024 in the home of Meg Ramstad
located at 105 Silver Fern Court Port Orange, Florida.

DATED: _____, 2024

Signature

Unit Address

**IF YOU ARE VOLUNTEERING TO SERVE ON THE BOARD OF DIRECTORS,
PLEASE COMPLETE AND RETURN BY NOVEMBER 8, 2024.**

SPRUCE POINT, INC.

CANDIDATE INFORMATION SHEET

NAME:

PROPERTY ADDRESS:

EDUCATION:

PERSONAL BACKGROUND:

PRIOR ASSOCIATION EXPERIENCE:

COMMENTS:

SPRUCE POINT, INC.

MEETING OF THE MEMBERSHIP

4:00 P.M. THURSDAY, DECEMBER 19, 2024

PROXY

The undersigned, owner or designated voter of Unit # _____ in Spruce Point, Inc. appoints

(Print name of person you wish to appoint as your proxy holder)

or the Secretary as my proxy older to attend the meeting of the members of Spruce Point, Inc., to be held at 4:00 p.m. Thursday, December 19, 2024 at Meg Ramstad, 105 Silver Fern Court, Port Orange, FL. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxy holder's authority is limited as indicated below:

GENERAL POWERS (You may choose to grant general powers, limited powers or both. Check "General Powers" if you want your proxy holder to vote on other issues which might come up at the meeting and for which a limited proxy is not required () I authorize and instruct my proxy to use his or her best judgment on all other matters which properly come before the meeting and for which a general power may be used.

DATED this _____ day of _____, 2024

Unit Owner Signature

Address of Unit

SUBSTITUTION OF PROXY
(Please leave blank)

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

DATED this _____ day of _____, 2024

Proxy holder Signature

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

SPRUCE POINT, INC.

**AFFIDAVIT OF MAILING AND EMAILING OF
SECOND NOTICE OF ANNUAL AND BUDGET MEETINGS**

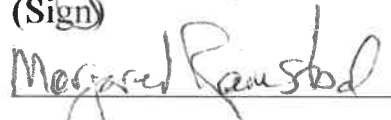
STATE OF FLORIDA)

COUNTY OF VOLUSIA)

BEFORE ME, personally appeared Margaret Ramstad, who attests that copies of the Second Notice of the Annual Meeting of **SPRUCE POINT, INC.**, to be held at **4:00 P.M.**, on **THURSDAY, DECEMBER 19, 2024** at **Ramstad's Residence at 105 Silver Fern Court, Port Orange, FL 32128**, were mailed by U.S. Mail, and Emailing in accordance with Section 718.112, Florida Statutes, and Article 3.3 of the By-Laws. The notices were mailed and emailed to each unit owner at the address last furnished to the association, as such address appears on the books of the Association.

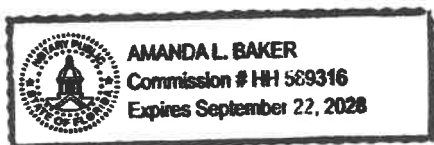


(Sign)



(Print)

The foregoing instrument was acknowledged before me this 12th day of December, 2024, by Margaret Ramstad, of **SPRUCE POINT, INC.**, a Florida not-for-profit corporation, on behalf of said corporation. She is personally known to me and did take an oath.





Amanda L. Baker, Notary Public